



## **PARKING & DRIVING ON CAMPUS POLICY**

### **PURPOSE:**

The purpose of the policy is:

- To provide and maintain a safe campus environment for all members of the Coastal Law community
- To protect the property of Coastal Law and the Coastal Law Community

### **SCOPE:**

This policy applies to any person while in or on the School Premises.

### **DEFINITIONS:**

- "Coastal Law Community" means any Florida Coastal administrators, full-time and adjunct faculty, staff, and current students.
- "Person" includes, without limitation, Coastal Law faculty, staff, students, visitors, contractors, vendors, volunteers, invitees, licensees, temporary workers, and guests while within the School Building
- "School Premises" means the building located at 8787 Baypine Road, Jacksonville Florida, 32256, excluding the deck and sidewalk surrounding the building, and the garage attached to the building.

### **POLICY STATEMENT:**

Every person is required to adhere to all rules regarding driving and parking at all times while on school property.

### **Registration:**

All students are required to register their vehicle(s) with Maureen Jordan in the Dean's Suite. If students have more than one vehicle they will drive on campus, both vehicles must be registered.

- Students must provide the make, model, year, color and tag of each vehicle.

- Students have **thirty days (30)** after obtaining a new car to register it.

### **Parking:**

Florida Coastal School of Law is not responsible for theft or damage to vehicles or contents while parked on campus.

### **Rules:**

- All vehicles parked on campus must have valid license plates. Vehicles found with expired plates will be reported to Jacksonville Sheriff's Office.
- Vehicles may not be left on campus overnight. Vehicles left in the parking garage and/or outside lot after business hours are subject to tow at the owners' expense. Students travelling with student groups (moot court, mock trial, etc.) overnight who wish to leave their vehicles at the school must obtain prior authorization by filling out the proper forms.
- Students may not park in the two (2) Visitor Lots located directly in front of the building. The two side lots (the small lot at the loading dock and the lot adjacent to the former Art Institute parking garage) are available to all students. The latter parking lot is incorrectly marked as Visitor Parking.
- Students may not park in marked spaces. Currently the school has marked spaces for Clinical Faculty, Marked Police Cars and vehicles with Handicap decals.
- Vehicles are prohibited from parking in more than one (1) parking space. All vehicles must be within (not on) the lines of the parking space. Parking spaces on the ramps of the garage are designed for compact cars. Do not park trucks or SUVs in these spots.
- The 6<sup>th</sup> and 7<sup>th</sup> floor of the parking garage are currently closed to the Coastal Law Community.
- The orange cones located in the parking garage are there for safety reasons. Do not move them or attempt to park in a spot blocked by a cone.
- Students with temporary illnesses or injuries that need special parking need to see Karen Eubanks in #374 in the Dean's Suite or email her at keubanks@fcsf.edu for accommodations. Be advised that doctors' notes will be required.
- Bicycles and motorcycles should park in the spots reserved for them located on the first floor of the parking garage near the building entrance.

### **Driving:**

- The Coastal Law Community is expected to follow all driving laws as stated by the Department of Motor Vehicles while on campus.

- The speed limit on campus is 5 mph and is strictly enforced. Traffic is unpredictable in Jacksonville and students are advised to allow extra time during heavy traffic patterns.
- Vehicles are not permitted to pass other cars and/or golf carts on the campus property or in the garage.

### **Violations of the Parking & Driving on Campus Policy**

Members of the Coastal Law Community who commit parking and/or driving infractions will receive tickets assigned to their financial account. Below is a list of the fees associated with each violation.

Violation	Fee	Notes
Parked in 2 spots; Parked in marked spot; Parked over the line; Parked in coned off spot	\$10/infraction	After 5 infractions, students will need to meet with Associate Dean of Students
Vehicle left on campus	\$15/infraction	After 3 infractions, students will need to meet with Associate Dean of Students
Speeding or passing another vehicle	\$25/infraction	After 2 infractions, students will need to meet with Associate Dean of Students