

FLORIDA COASTAL SCHOOL OF LAW
BACK TO CAMPUS
COVID POLICIES AND PROTOCOLS

As you are all aware, we will be delivering all instruction this fall online. We are, however, making a portion of the campus available to students during limited weekday hours. This reopening of the campus will include COVID-19 policies and protocols that must be followed by everyone. Strict adherence to the policies and protocols set forth below will maximize our ability to protect our community.

We will follow state and CDC guidance in establishing our protocols. We have also been working closely with experts from Baptist Health to develop a screening process and with the Florida Department of Health (DOH) to ensure clear contact tracing protocols.

The policies and procedures in this plan are based on the most recent CDC recommended guidelines. They are subject to change as CDC recommended guidelines are updated to reflect new available information and data.

Please note that this document is being distributed to students, staff and faculty, and all are expected to follow the protocols outlined below, which are designed to ensure processes and expectations are clearly communicated and all efforts are made to avoid the transmission of COVID-19.

Definition of Key Terms The following terms will be referenced throughout this document and may be understood according to the definitions below.

Close contact Close contact describes any interaction or exposure where people are fewer than 6 feet from one another for 15 minutes or longer and without an appropriate face covering.

Indirect exposure Indirect exposure is a term used to describe the type of interaction a person had with someone diagnosed with COVID-19. It may include one or both of the following types: (1) Any interaction with a COVID positive person where there was no close contact or (2) Any interaction with a person who was in close contact with someone diagnosed with COVID-19.

Isolation Isolation is the mandate that applies to people who test positive for COVID-19, whether with or without symptoms. Isolation also applies to those who are sick with symptoms consistent with COVID-19 and think they may have COVID-19. Face-to-face interactions of all kind with people and pets should be avoided, even in your own home, if possible. The isolation period is 10 days from the first day the symptoms appeared. In addition, ending isolation requires at least 24 hours with no fever or fever reducing medication and improvement in COVID-19 symptoms (see a list of symptoms below). Those in isolation are not allowed on campus until all

designated protocols have been followed to ensure a safe return to campus (see related sections below).

Quarantine According to the CDC, quarantining is the process of avoiding face-to-face interactions with others for a period of time up to 14 days to minimize possible transmission of COVID-19 after (1) having been in close contact with someone diagnosed with COVID-19 or (2) having been in an environment where close contact and, therefore, transmission was more likely. Examples of this include traveling to a CDC hot spot or attending a social gathering where face-covering and social distance protocols were not followed.

The quarantine period must be 14 days from the last date of close contact with the positive person and during that time, the student or employee should closely monitor themselves, including twice daily temperature checks, for any symptoms that may materialize. Those in quarantine are not allowed on campus until all designated protocols have been followed to ensure a safe return to campus (see related sections below)

To further understand the differences between isolation and quarantine, please see the CDC website at: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID-19-Quarantine-vs/Isolation.pdf>

Outbreak The term “outbreak” is generally believed to reference sudden, widespread exposure to a disease, infectious or otherwise. The CDC uses this term when there are more than an expected number of positive cases in a particular area (typically linked), among a particular group and over a specified period of time.

COVID-19 Safety Summary

Below is a summary of the general, campus-wide protocols and safety measures implemented to ensure a healthy and safe campus environment. Additional information regarding specific considerations and examples related to each area across the campus follow. Any references to “campus activity” pertain to those students in Jacksonville area who are coming to campus to study or take their classes. Students will be notified regarding protocols for the use of classrooms for participation in their online classes prior to the first day of classes.

General Protocols

- 1) Students, faculty, staff and guests are required to wear cloth face coverings (2-ply or greater) in all indoor common areas of campus, and all outdoor spaces on the campus where social distancing cannot be maintained. The face coverings must fully cover the nose and mouth. Faculty, staff and students will be provided two cloth face coverings, although they may wear their own as long as it meets the latest CDC recommended standards.
- 2) Social distancing, 6 feet or greater, should be practiced whenever possible.
- 3) Observe and adhere to all signage related to occupancy limits, directions, and other protocols.

- 4) Wash your hands frequently or use one of the hand sanitizing stations located across campus.
- 5) Do not touch your face.
- 6) Cough and sneeze in your elbow.
- 7) Access to the campus will *only* be through the first floor from the parking garage. The front door will remain locked, as will the access points to the third and fourth floors.
- 8) All students, faculty, and staff will receive a link to a screening app. You should load it onto your phone. All will be required to enter relevant responses into the COVID Screening App before going to campus. Upon completion of that process you will receive a QR Code. Upon reaching campus, you will be required to scan the QR Code and then have your temperature taken by the COVID Screening Device at the entrance to the building. If all of the data and your body temperature are compliant, you will be given the green light to enter the building. If you do not have the appropriate responses or a temperature above 100.4, the App will direct you to contact the Nurse Triage Line for consultation and you will not be allowed to enter the campus until cleared by the Nurse Triage system. Nurse Triage Line---- 904-990-9938
- 8) If you are sick with any other symptoms, stay home. (see additional protocols below).

Safety Precautions Implemented

- 1) Every student, staff member and faculty member will be asked to sign an Informed Consent acknowledging your understanding of the safety protocols and intent to adhere to those protocols.
- 2) Appointment of Pandemic Coordinators. Karen Eubanks and James Artley will serve as points of contact for all matters related to COVID-19.
- 3) Hand sanitizer and cleaning stations have been installed for use throughout campus, including commons areas and the student lounge.
- 4) Plexiglass shields are in place in certain areas of the campus.
- 5) Enhanced cleaning protocols will be in place.
- 6) Signage is in place throughout campus that provides reminders of campus protocols.

COVID-19 Symptoms

According to the CDC, some people with COVID-19 experience a wide range of symptoms – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing • Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Individuals Exhibiting Symptoms of COVID-19

If students, staff or faculty begin exhibiting symptoms, they should do the following:

- Stay in your home (self-quarantine).
- Call the Baptist Health Nurse Triage Line for an initial screening.
- Take direction from the health professional

In order to resume campus activities, you will be required to self-quarantine for 10 days from the date symptoms first appeared (or as long as is required for you to be symptom-free and at least 3 days with no fever and no medication used to reduce the fever). Students will have to continue in your classes during any period of self-quarantine, unless too ill to do so. Any student whose illness prevents them from attending class must submit documentation from a medical professional confirming the illness.

During a quarantine period, students should adhere to the following processes and procedures:

- Notify either Dean Artley or Karen Eubanks
- They will contact the student's professors.

- The Dean Artley will contact you the morning of the 10th day to make sure you are ready to transition back into any campus community the following day.

Faculty and Staff who must quarantine or become ill should notify Dean Artley or Karen Eubanks.

Individuals Who Have Been Exposed to Someone Who Has COVID-19

If students, staff or faculty have been in close contact with/exposed to someone who has tested positive for COVID-19 they should do the following:

- Stay in your home (self-quarantine)
- Call the Baptist Health Nurse Triage Line for an initial screening 904-990-9938
- Take direction from the health professional

In order to resume campus activities, you will be required to self-quarantine for 14 days from the date symptoms first appeared (or as long as is required for you to be symptom-free and at least 3 days with no fever and no medication used to reduce the fever).

Individuals Who Have Been Diagnosed with COVID-19

COVID-19 positive students, staff or faculty will be required to isolate for 10 days. Please note, a physician or must approve any such individual's integration back into the campus community, unless the individual receives at least two negative results of consecutive respiratory specimens collected more than 24 hours apart. The tests must be FDA Emergency Use Authorized COVID-19 molecular assays for detection of SARS-CoV-2 RNA and there must be a total of two negative specimens.

Individuals diagnosed with COVID-19 students should also adhere to the following:

- Notify Dean Artley or Karen Eubanks
- Dean Artley will contact a student's professors.

COVID-19 Outbreak on Campus

Once FCSL is made aware of two or more positive cases, we will work closely with the Baptist Health and the DOH to determine what's needed, including a possible closure of campus for a period of time. The campus community will be notified as soon as possible with specific instructions and necessary steps to minimize transmission.

The Law School will use the following indicators, along with guidance from local health professionals and experts, in determining the necessary actions to be taken in the event of one or more COVID-19 positive cases:

- Number of cases and the extent to which they are linked
- Timing of cases (i.e., one case each month vs. three cases in Sept.)
- Locus of transmission (aided by contact tracing protocols)

If the positive case involves an employee, that person is expected to follow the above protocols for a positive diagnosis and the following procedures will be initiated:

- Employees who have been diagnosed with COVID-19 must isolate at their residence and follow the applicable time (10 days) or testing protocols described above before resuming campus activities and in-person work/teaching.
- Employees should work with their supervisors to determine a plan and expectations for working or teaching from home.
- If the employee is a staff member, that person's entire office will be closed for a couple of days to ensure appropriate cleaning protocols are completed, according to CDC guidance. During this time, other employees who work in that office will work remotely.
- In addition, the professor's personal office space will be deep cleaned.
- Employees or students who were in close contact with the COVID positive employee must follow the applicable guidelines under the above section, Exposure to a COVID-19 Person.

Contact Tracing Support Minimizing the transmission of COVID-19 relies heavily on swift and accurate contact tracing; therefore, cooperation with the contact tracing process is expected and will be appreciated. The Law School will be working with the DOH, which will provide contact tracing services.

Failure to comply with these policies and protocols will be considered a violation of the Student Code of Conduct, the Faculty Handbook or the Employee Handbook. Disciplinary action, may follow such violations.