

Please reference the **Registration groups** to determine what day and time you can begin registration located on Academics/Registrar/Registration Tools on our website.

Use the **How do I use the Online Registration application** as a guide to register yourself for classes, located on Academics/Registrar/Registration Tools on our website.

➔ **THE MAXIMUM NUMBER OF CREDITS** that you can be registered for during the *Fall/Spring semester is 16; Summer is 8* (except accelerated students who must follow their suggested schedule); *Intersession is one course*. If you exceed that amount, you will be contacted to adjust your schedule.

➔ **DISTANCE EDUCATION courses are marked as such on the course schedule.** A student can count up to a **maximum of 15 credit hours towards graduation requirements**. You must have **earned 28 credit hours** before the term that you plan to take a distance education course.

A student whose **cumulative GPA is less than a 2.3** may not take more than three (3) credits of distance education in any semester in which their cumulative GPA is below 2.3.

You must have a cumulative grade point average of **2.6 or higher to register in an ILAW course**. ILAW courses are marked on the course schedule with a section of DE-ILAW.

➔ You must have a cumulative grade point average of **2.3 or higher to register in an INTERSESSION course**. A student may take a one credit hour course over a one-week period, or, if available, a two credit hour course over a two-week period. **No student may take more than one course per intersession period.**

➔ To register for a (TA/RA) - **Teaching Assistant or Research Assistant position** you must receive prior approval. You will need to complete an add/drop form after you have received confirmation from the Professor that you will be a TA or RA for.

➔ If you plan to borrow **FINANCIAL AID**, please note that you must be registered in a minimum of 7 credit hours during the fall and spring semesters and a minimum of 4 credit hours during the summer semester.

**PLEASE DOUBLE CHECK YOUR SCHEDULE TO MAKE SURE YOUR SCHEDULED CLASSES READ "REGISTERED".**

If you answer "**YES**" **AT ANY TIME TO THE WAITLIST INQUIRY**, then you are on the wait list regardless if it reads conflict. You can confirm with our office.

**WE WILL REVIEW WAITING LISTS UP TO AND INCLUDING THE FIRST WEEK OF CLASSES. YOU WILL RECEIVE AN EMAIL INQUIRY FROM US IF A SPACE BECOMES AVAILABLE FOR THE COURSE THAT YOU ARE WAITLISTED FOR.**