

Office of State Attorney, First Judicial Circuit

Assistant State Attorney (Prosecutor)

Beginning salary of \$42,000.00 with an increase to \$50,000.00 effective October 1, 2019

Position Description

Assistant State Attorney (criminal case prosecutor) positions available in each of the four counties of the First Judicial Circuit of Florida: Escambia, Santa Rosa, Okaloosa and Walton County, Florida.

NOTE: These counties were not affected by Hurricane Michael.

This area is known as the home of the world's most beautiful beaches.

These work locations are close to Pensacola, Pensacola Beach, Gulf Breeze, Perdido Key, Milton, Navarre, Navarre Beach, Crestview, Shalimar, Mary Esther, Fort Walton, Fort Walton Beach, DeFuniak Springs and Holt, FL. Nearby military bases are: Eglin AFB, Hurlburt and Whiting Field and NAS in Pensacola.

This position requires a Juris Doctoral (Juris Doctor / Juris Doctorate / JD) degree in law. Applicant must be a member of the Florida Bar in good standing, or eligible for certification under the Florida Practice Rules. Position is entry level position responsible for prosecuting criminal cases for the First Judicial Circuit of Florida.

Position is entry level position responsible for prosecuting criminal cases for the First Judicial Circuit of Florida. Applicants must have a strong interest in courtroom litigation, with excellent communication and critical thinking skills. Attorney responsibilities include, but are not limited to: preparation of criminal cases for prosecution requiring legal research, taking of depositions, and the interviewing of witnesses, victims and other parties to ascertain facts of cases for prosecution. Trial work includes preparation and summation of detailed case work for presentation of cases in jury and non-jury trials, and the examining and cross-examining of witnesses, defendants, victims.

Duties require reading, thinking, speaking, sitting, computer use and lifting up to 10 lbs some on a repetitive basis, or for extended periods of time. Employees must maintain satisfactory work attendance and job performance level to meet the mission of this employer.

Employment with this employer will require professional interaction with the public, law enforcement staff and office staff. Applicant must be able to work independently and as a team member. Employer has a "harassment-free" workplace policy, and requires honesty, confidentiality and professional conduct. Employees must practice safe workplace procedures; and follow policies and procedures.

The State Attorney's Office is an Equal Opportunity Employer and supports a Drug-Free workplace.

Agency Head: William Eddins, State Attorney, Employment is "At Will" and non-contracted. Employer is member of and functions under the Florida Prosecuting Attorneys Pay Plan. Agency Mission Statement: "Seeking Justice for Florida".

Compensation:

Position is entry level position responsible for prosecuting criminal cases for the First Judicial Circuit of Florida. Beginning annual rate is \$42,000.00. However, due to a State of Florida Legislative mandate, newly hired attorneys will receive an increase to \$50,000 effective October 1, 2019. Attorney positions offer attorney benefits package, State of Florida employee retirement and health insurance options, paid holidays and leave. However, attorney benefits package is not applicable to Certified Legal Interns.

Application Instructions:

Individuals may use the State of Florida People First on-line application process, or submit a resume, or use the Employer's Agency Employment Application to apply for this position. The Employer's Agency Application may be found and printed from the employer's website: <http://osa1.org> (See "Employment Link" to print the application, complete and forward to employer.)

Optional methods of submitting an application or resume directly to the employer:

FAX: Attention: Fonda Snure, Administrator: 850-595-4212, OR via

US MAIL: Office of State Attorney, 1st Judicial Circuit

Attention: Fonda Snure, Administrator, P O Box 12726, Pensacola, FL 32591, OR via

EMAIL: hr@osa1.org

Note: Applicants are advised to monitor their email and email spam mailboxes for employer responses.

Applicants considered for employment will be required to pass background check including fingerprinting, and are required to have proof of identity, and proof of US citizenship OR legal right to work in the United States. Only U.S. Citizens and/or those lawfully authorized to work in the U.S.A will be considered. The State Attorney's Office participates in the U.S. Government's Employment Eligibility Verification Program (E-Verify). E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of the Employment Eligibility Verification Form (I-9).