Application Instructions

Logistics and Transportation LL.M. and Certificate Programs

This program is designed for three different types of students:

- Those with a J.D. degree from either a U.S. law school or a law school outside of the U.S. who are interested in obtaining an LL.M. degree in Logistics and Transportation.
- Those with a J.D. degree from either a U.S. law school or a law school outside of the U.S. who are interested in obtaining a Certificate in Logistics and Transportation Law.
- Those who have a bachelor’s degree or significant work experience in the logistics and transportation field who are interested in obtaining a Certificate in Logistics and Transportation Regulation.

We are now accepting applications for students interested in enrolling in our Logistics and Transportation programs. We have rolling admissions and will matriculate students in the Summer, Fall, and Spring semesters. For more information about the start dates for the various terms, please visit the Florida Coastal School of Law website at [www.fcsl.edu/logistics](http://www.fcsl.edu/logistics).

Application Instructions

For U.S. educated applicants, you may choose to submit an application in one of two ways:

1. Print and complete the application from the Florida Coastal School of Law website at [www.fcsl.edu/logistics](http://www.fcsl.edu/logistics). Scan and email the application to Admissions@fcsl.edu or mail to Coastal Law, 8787 Baypine Road, Jacksonville, FL 32256. Be sure to include your response to one of the three questions on Attachment 1. Have your transcript(s) sent to the FCSL Admissions Office (J.D. for lawyers, undergraduate, master’s, or doctoral degree for non-lawyers). Recommended for applicants without a J.D. degree.

2. Complete the application using [LSAC.org](http://www.lsac.org) and the LLM Credential Assembly Service. The fee for the LLM Document Assembly Service is $75. The application and your response to one of the three questions on Attachment 1 must be submitted through [LSAC.org](http://www.lsac.org).

For foreign educated applicants, complete the application using [LSAC.org](http://www.lsac.org) and the LLM Credential Assembly Service. The total fee for the LL.M. Document Assembly Service and International Transcript Authentication and Evaluation Service is $200. The application and your response to one of the three questions on Attachment 1 must be submitted through [LSAC.org](http://www.lsac.org). Your TOEFL or IELTS score should be sent to the Law School Admission Council (LSAC); the LSAC code for TOEFL reports is 8395.

Admissions

Admission to the program is competitive. Seats are limited. Applicants must have an academic record that indicates a likelihood of success in the program. They must also demonstrate why an LL.M. or Certificate in the Law of Logistics and Transportation will advance their careers.

Tuition

The tuition for both the LL.M. and Certificate programs is $1,200 per credit hour.

About the Program

The Logistics and Transportation Program is an entirely online program. The courses will be offered in an asynchronous format meaning that students may log in to the course at their convenience to access materials, listen to lectures, take tests, complete assignments and interact with the professor and other students in chat rooms or discussion boards. In addition to the flexibility provided by asynchronous courses, many students enjoy this format because it provides them time to formulate their thoughts or responses without being pressured or overshadowed by spontaneous thinkers or fast tyers.

Students working towards an LL.M. degree must complete 24 credits and maintain a 2.3 cumulative GPA.

Students with a J.D. working towards a Certificate in Logistics and Transportation Law must complete twelve credits and maintain a 2.3 cumulative GPA. These students have the option to work towards an LL.M. degree by continuing to take courses and completing 24 credit hours.

Students with a bachelor’s degree (or significant relevant work experience approved as a substitute by the Director of Graduate Programs) working towards a Certificate in Logistics and Transportation Regulation must complete twelve credits
and maintain a 2.3 cumulative GPA.

During each fall, spring, and summer semester, there will be two seven-week terms followed by a one week exam period.

Full-Time (FT) students will take a total of eight credits each semester (two terms). Part-Time (PT) students take four credits each semester (two terms). FT students working towards their LL.M. will complete the degree in one year (six terms). PT students can complete the degree in two years. Any student may elect to take fewer courses each semester; this will extend the date for completion of the program accordingly. It is expected that students will complete their degrees no later than four years from the date of matriculation.

All students must complete two required courses: Administrative Law for Transportation Professionals and International Business Transactions for Transportation Professionals. There are a wide variety of elective courses which reflect the broad field of logistics and transportation regulation. Students may choose to take those elective courses which meet their personal and professional needs. Some students may choose to take a liberal arts approach by taking a variety of courses while others may choose to focus on one particular area such as the law surrounding ground transportation. Most courses will be offered for two credits, but a few courses will be one credit.

While an externship will not be required, it will be strongly encouraged as a way for students to develop their skills. Students may arrange an externship on their own or select from one of those posted on the Coastal Law Symplicity web page. Students may earn a maximum of four credits for an externship. For each credit earned, the student must spend 45 hours in the performance of law related duties. Externships must be approved by the Director of Graduate Programs.

For further information about the Logistics and Transportation Programs, please contact:

Prof. Rod Sullivan
Director of Graduate Programs
rsullivan@fcsl.edu
Telephone: 904-256-1240
Florida Coastal Law
**Biographical**

Prefix ____________________________ Date of birth ____________________________
First name ____________________________ Place of birth: City ____________________________
Middle name ____________________________ Place of birth: Country ____________________________
Last name ____________________________ Place of birth: State/Province ____________________________
Suffix ____________________________ Gender ____________________________
Previous (other) name ____________________________ Social Security Number ____________________________
Preferred first name ____________________________ LSAC account number ____________________________

**Demographic Data**

Florida Coastal School of Law is an equal opportunity employer and educator which does not discriminate based upon national origin, race, religion or ethnicity. Various governmental and non-governmental regulations require us to gather certain demographic data, but your provision of this data is optional. Your decision not to respond to requests for information about your national origin, race, religion or ethnicity will not affect the application in any way.

Please check all that apply:

- American Indian/Alaskan Native
- Asian
- Black/African American
- Hispanic Latino
- Native Hawaiian/Other Pacific Islander
- Puerto Rican
- White Caucasian
- Decline to Indicate

For U.S. Residents/Citizens—Current status:

- US Citizen
- US Permanent Resident
- Non-Resident Alien

Visa/SEVIS number:

__________________________

Permanent resident number:

__________________________

Permanent city:

__________________________
Demographic Data continued

Permanent state/province:

Permanent country:

Native language:

English Proficiency

Note: The profession of Logistics and Transportation is an international one, and we encourage international students to apply, even if they have limited proficiency in English. It is our philosophy that improvements in technology and communications, including translation programs and other language services, will make language barriers easier to overcome in the future. Our professors are primarily interested in the quality of thought expressed by students for whom English is a second language, and not their ability to express those thoughts in grammatically correct English.

We ask students for whom English is their second language to provide us with some information about their English proficiency so we can judge whether they can fully understand the instruction we provide.

If you have taken the TOEFL or IELTS within the past two years, please request that the score be reported to LSAC. If English is your second language, you must submit either a TOEFL or IELTS score unless one of the exceptions below applies:

- You are a graduate of a law school located in a country where English is an official language.
- You are a graduate of an undergraduate or non-law graduate degree program in a country where English is an official language. If you fall into this category, Florida Coastal Logistics and Transportation Program may, at its discretion, require that you conduct a phone or online interview with Prof. Rod Sullivan, Graduate Programs Director.

Have you obtained a law degree from an institution in a country where English is an official language?

Yes

No

Have you taken the TOEFL or IELTS exam within the past two years?

Yes

No

Have you obtained an undergraduate degree or non-law graduate degree from an institution in a country where English is an official language?

Yes

No
Contact Information

Current Address

Country ___________________________ Current mailing address good until date __________
Street address–line 1 ___________________________ Day phone ___________________________
Street address–line 2 ___________________________ Evening phone ___________________________
Street address–line 3 ___________________________
City ___________________________
State/province ___________________________
Zip/postal code ___________________________

Permanent Address

Country ___________________________ Permanent mailing address good until date __________
Street address–line 1 ___________________________ Day phone ___________________________
Street address–line 2 ___________________________ Evening phone ___________________________
Street address–line 3 ___________________________
City ___________________________
State/province ___________________________
Zip/postal code ___________________________

Other Contact Information

Primary e-mail address ___________________________
Secondary e-mail address ___________________________
Mobile phone ___________________________
Florida Coastal School of Law can send text messages to my mobile phone

___ Yes
___ No
## Education

List ALL educational institutions attended.

<table>
<thead>
<tr>
<th>Institution type</th>
<th>High School</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Law</th>
<th>Other Post Graduate</th>
</tr>
</thead>
</table>

### Institution 1

Institution name

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<tr>
<th>Major</th>
<th>Start date</th>
<th>End date</th>
<th>Degree</th>
<th>Date degree granted</th>
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### Institution 2

Institution name

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<th>Major</th>
<th>Start date</th>
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<th>Degree</th>
<th>Date degree granted</th>
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### Institution 3

Institution name

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<th>Major</th>
<th>Start date</th>
<th>End date</th>
<th>Degree</th>
<th>Date degree granted</th>
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Education continued
Institution type _____ High School _____ Undergraduate _____ Graduate _____ Law _____ Other Post Graduate
Institution name ____________________________________________________________

Major _________________________________________________________________

Country ___________________________ Start date ____________________________
State/Province ______________________ End date _____________________________
City ______________________________ Degree ________________________________
GPA ______________________________ Date degree granted ___________________
Rank ________________________________________________

Have you ever attended any law school?
_____ Yes
_____ No

Did you leave the law school under less than good standing?
_____ Yes
_____ No

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Employment
List all employment including internships.

Employment type _____ Full-time _____ Part-time _____ Internship _____ Unpaid Internship
Employer _________________________________________________________________
Position __________________________________ Country ____________________________
Hours per week ___________________________ State/Province ___________________
Start date ______________________________ City ______________________________
End date ________________________________
Reason for leaving __________________________
________________________________________________________________________
**Employment continued**

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

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<th>Hours per week</th>
<th>State/Province</th>
<th>Start date</th>
<th>City</th>
<th>End date</th>
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Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

1.  
2.  
3.  
4.  
5.  
6.  
7.  
8.  
9.  
10.   

**Military**

Have you served or are you now serving on full-time, active US military duty?

_____ Yes

_____ No

Date of entrance (month/year) ______________________

Date of discharge (month/year) ______________________

Rank __________________________

Expected military reserve or National Guard status during law school

________________________________________

Branch ________________________________

Discharge type __________________________

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

_____ Yes

_____ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

______________________________________________

______________________________________________

______________________________________________

______________________________________________

**Character & Fitness**

If your answer is "Yes" to any question, explain in a separate electronic attachment that includes all relevant information, including dates.

Disciplinary Record: Have you ever been the subject of a disciplinary investigation or action under an honor code, student conduct code, or any other disciplinary code, at any post-secondary educational institution you have attended? If your answer is "yes," attach an explanation on a separate attachment, including dates.

_____ Yes

_____ No

Have you ever been arrested, detained or restrained, taken into custody, accused formally or informally of a violation of law or ordinance? You should disclose each instance even though the charges may have been dismissed, or you were acquitted, adjudication was withheld, or a conviction was reversed, set aside, or vacated. Minor traffic citations that did not involve alcohol or drugs and did not result in a jail sentence, suspension, or revocation of a driver’s license, or a fine of less than $200 do not need to be reported. If your records have been expunged or sealed pursuant to applicable law, you are not required to answer "yes" to this question with respect to that particular charge. It is your responsibility to know whether your records have been expunged or sealed pursuant to applicable law. If your answer is "yes," explain in a separate electronic attachment that includes all relevant information.

_____ Yes

_____ No
**Character & Fitness continued**

Are there any charges of violating the law currently pending against you? If your answer is "yes," explain in a separate electronic attachment that includes all relevant information.

____ Yes
____ No

Have you ever been subject to a military disciplinary action, including non-judicial punishment or involvement in a formal court martial proceeding, as part of any military service or disciplinary action with respect to any professional license you hold or have held? If your answer is "yes," explain in a separate electronic attachment that includes all relevant information.

____ Yes
____ No

Have you ever been subject to discipline with regard to your law or other professional license, or have you ever been denied admission to practice law in any jurisdiction? If your answer is "yes," explain in a separate electronic attachment that includes all relevant information.

____ Yes
____ No

**Bar Memberships**

List all jurisdictions where you are currently a member of the bar:

________________________________________________________________________

________________________________________________________________________

List professional associations or certifications related to logistics and/or transportation:

________________________________________________________________________

________________________________________________________________________

**Technology Skills**

Are you proficient in using a computer?

____ Yes
____ No

Are you proficient in navigating the Internet?

____ Yes
____ No

Have you ever taken an on-line course?

____ Yes
____ No
Technology Skills continued

If yes, did you have a positive experience in this course?

____ Yes
____ No

If no, please explain:

Application

Please select the program for which you are applying:

____ Logistics/Transportation LL.M.
____ Certificate for Lawyers
____ Certificate for Non-Lawyers

Please select the session for which you are applying:

____ Session I: Begin on September 2, 2013
____ Session II: Begin on October 28, 2013

Please indicate whether you are applying for the Full-time or Part-time program:

____ Full Time
____ Part Time

If applicable, which one of the following Internet sources prompted you to apply to Florida Coastal?

____ LSAC Website
____ Florida Coastal Website
____ ABA Website
____ Other website
____ Florida Coastal email
____ N/A
Application continued

If applicable, which of the following print sources prompted you to apply to Florida Coastal School of Law?

___ Florida Coastal Publication
___ Other Advertisement
___ News Story
___ US News & World Report
___ ABA-LSAC Official Guide
___ Princeton Review
___ N/A

If applicable, who referred you to apply to Florida Coastal?

___ Alumni
___ Florida Coastal Faculty Member
___ Relative
___ Admission Recruiter
___ Legal Professional
___ Pre-Law Advisor
___ Current Student
___ Client
___ Professional Organization
___ N/A

If applicable, what event prompted you to apply to Florida Coastal?

___ LSAC Forum
___ Law School Fair
___ International Forum
___ N/A

Certification

By signing this application or transmitting it electronically, I certify that the information herein is complete and accurate, and that I will notify the School of Law of any subsequent changes, even if such changes occur after I have completed this application or enrolled. If accepted, I agree to abide by the policies, rules and regulations of Florida Coastal School of Law. I understand that failure to provide full and accurate information may result in denial of admission and, if discovered after admission, in disciplinary action, including dismissal or degree revocation.

Applicant's Name

________________________________________________________________________
Certification continued

Date

________________________________________

Personal Statement

Please choose one question and prepare a response of at least 500 words, but no more than 1000 words, explaining your answer. Your response may be either hand-written or typed. If English is not your first language, you may use a translation program to translate your essay into English.

1. You are the Regional Director of a governmental agency regulating environmental policy, and your agency is preparing an environmental impact statement regarding a dredging project. How you would balance the local environmental impact of the project against the global benefits of increased world trade. Is the environmental cost worth the benefit?

2. You are part of a U.S. delegation sent to Cuba to plan for the reopening of trade between the two nations. Describe the importance of developing a cost-effective means for transporting goods both from Cuba to inland destinations in the U.S. and from the U.S. to inland destinations in Cuba.

3. You are the CEO of a major cruise line and one of your vessels, the Funship Alliance, has suffered an engine room fire which strands 3000 passengers aboard the ship for four days without air conditioning, running water or hot food. Your cruise line ticket provides: “In the event of fire or mechanical breakdown of the vessel, the sole responsibility of Funship Cruise Lines shall be to return the passenger to the port of embarkation. All cruise fares shall be deemed to be earned by the cruise line upon departure from the port of origination, and passengers shall not be entitled to any refund or rebate of the fare in case of interruption or early termination of the voyage, regardless of the cause.” You have decided to both refund each passenger the full cruise fare and offer them a full fare ticket on another Funship cruise to be used at a later date. The cost of the refund and free tickets will put your company in financial difficulty for at least the next two years. Write a letter to your shareholders explaining the reasons for your decision.