A person who is not a current student or FCSL graduate may audit a course under the following circumstances:

1. The Vice Dean or Assistant Dean for Academic Affairs has reviewed the student’s request and determined that there is space available in the course.

2. The professor teaching the course has given his/her approval.

3. Once these things have occurred, the Vice Dean or Assistant Dean for Academic Affairs will sign the registration form, noting on the form that the student is not a current student or an FCSL graduate.

4. At the end of drop/add week, the Registrar will notify the Finance Office of the number of credit hours in which the student has enrolled. The Finance Office will bill the auditing student at a rate equal to half the current per credit tuition charge.