

A current student may audit a course under the following circumstances:

1. The Vice Dean or Assistant Dean for Academic Affairs has reviewed the student's request and determined that there is space available in the course and that there is a compelling reason for the student to audit the course. In making this determination, the following reasons may be considered:

a. Required courses-- the student has already taken the course and would like to hone his understanding of the subject or refresh his memory;

b. Elective courses--the student is able to demonstrate a compelling need for auditing the course rather than enrolling as a regular student.

2. The professor teaching the course has given his/her approval.

3. Once these things have occurred, the Vice Dean or Assistant Dean for Academic Affairs will sign the registration form, noting on the form that the student is a current student who is auditing the course.

4. At the end of drop/add week, the Registrar will notify the Finance Office of the number of credit hours in which the current student has enrolled as an auditor. The Finance Office will bill the student as follows:

a. If the student is taking fewer than nine credits or more than sixteen credits, the student will be charged \$100 per credit hour for the course being audited.

b. If the student is taking between 9-12 credit hours, including the credits for the course being audited, the student will be charged only the tuition for part-time students;

c. If the student is taking between 13-16 credit hours, including the credits for the course being audited, the student will be charged only the tuition for full-time students;

d. If the course being audited causes the student to move from part-time tuition status to full-time tuition status, the student will be charged the part-time tuition rate plus \$100 for each credit over twelve credits.

5. A current student may audit no more than one course each semester.