Application Instructions

Logistics and Transportation LL.M. and Certificate Programs

This program is designed for three different types of students:

- Those with a J.D. degree from either a U.S. law school or a law school outside of the U.S. who are interested in obtaining an LL.M. degree in Logistics and Transportation.
- Those with a J.D. degree from either a U.S. law school or a law school outside of the U.S. who are interested in obtaining a Certificate in Logistics and Transportation Law.
- Those who have a bachelor’s degree or significant work experience in the logistics and transportation field who are interested in obtaining a Certificate in Logistics and Transportation Regulation.

We are now accepting applications for students interested in enrolling in our Logistics and Transportation programs. We have rolling admissions and will matriculate students in the Summer, Fall, and Spring semesters. For more information about the start dates for the various terms, please visit the Florida Coastal School of Law website at www.fcsl.edu/logistics.

Application Instructions

For U.S. educated applicants, you may choose to submit an application in one of two ways:

1. Print and complete the application from the Florida Coastal School of Law website at www.fcsl.edu/logistics. Scan and email the application to Admissions@fcsl.edu or mail to Coastal Law, 8787 Baypine Road, Jacksonville, FL 32256. Be sure to include your response to one of the three questions on Attachment 1. Have your transcript(s) sent to the FCSL Admissions Office (J.D. for lawyers, undergraduate, master’s, or doctoral degree for non-lawyers). Recommended for applicants without a J.D. degree.

2. Complete the application using LSAC.org and the LLM Credential Assembly Service. The fee for the LLM Document Assembly Service is $75. The application and your response to one of the three questions on Attachment 1 must be submitted through LSAC.org.

For foreign educated applicants, complete the application using LSAC.org and the LLM Credential Assembly Service. The total fee for the LLM Document Assembly Service and International Transcript Authentication and Evaluation Service is $200. The application and your response to one of the three questions on Attachment 1 must be submitted through LSAC.org. Your TOEFL or IELTS score should be sent to the Law School Admission Council (LSAC); the LSAC code for TOEFL reports is 8395.

Admissions

Admission to the program is competitive. Seats are limited. Applicants must have an academic record that indicates a likelihood of success in the program. They must also demonstrate why an LL.M. or Certificate in the Law of Logistics and Transportation will advance their careers.

Tuition

The tuition for both the LL.M. and Certificate programs is $1,200 per credit hour.

About the Program

The Logistics and Transportation Program is an entirely online program. The courses will be offered in an asynchronous format meaning that students may log in to the course at their convenience to access materials, listen to lectures, take tests, complete assignments and interact with the professor and other students in chat rooms or discussion boards. In addition to the flexibility provided by asynchronous courses, many students enjoy this format because it provides them time to formulate their thoughts or responses without being pressured or overshadowed by spontaneous thinkers or fast tyers.

Students working towards an LL.M. degree must complete 24 credits and maintain a 2.3 cumulative GPA.

Students with a J.D. working towards a Certificate in Logistics and Transportation Law must complete twelve credits and maintain a 2.3 cumulative GPA. These students have the option to work towards an LL.M. degree by continuing to take courses and completing 24 credit hours.

Students with a bachelor’s degree (or significant relevant work experience approved as a substitute by the Director of Graduate Programs) working towards a Certificate in Logistics and Transportation Regulation must complete twelve credits.
and maintain a 2.3 cumulative GPA.

During each fall, spring, and summer semester, there will be two seven-week terms followed by a one week exam period.

Full-Time (FT) students will take a total of eight credits each semester (two terms). Part-Time (PT) students take four credits each semester (two terms). FT students working towards their LL.M. will complete the degree in one year (six terms). PT students can complete the degree in two years. Any student may elect to take fewer courses each semester; this will extend the date for completion of the program accordingly. It is expected that students will complete their degrees no later than four years from the date of matriculation.

All students must complete two required courses: Administrative Law for Transportation Professionals and International Business Transactions for Transportation Professionals. There are a wide variety of elective courses which reflect the broad field of logistics and transportation regulation. Students may choose to take those elective courses which best meet their personal and professional needs. Some students may choose to take a liberal arts approach by taking a variety of courses while others may choose to focus on one particular area such as the law surrounding ground transportation. Most courses will be offered for two credits, but a few courses will be one credit.

While an externship will not be required, it will be strongly encouraged as a way for students to develop their skills. Students may arrange an externship on their own or select from one of those posted on the Coastal Law Symplicity web page. Students may earn a maximum of four credits for an externship. For each credit earned, the student must spend 45 hours in the performance of law related duties. Externships must be approved by the Director of Graduate Programs.

For further information about the Logistics and Transportation Programs, please contact:

Prof. Rod Sullivan
Director of Graduate Programs
rsullivan@fcsl.edu
Telephone: 904-256-1240
Florida Coastal Law
**Biographical**

Prefix ___________________________ Date of birth ___________________________

First name ___________________________ Place of birth: City ___________________________

Middle name ___________________________ Place of birth: Country ___________________________

Last name ___________________________ Place of birth: State/Province ___________________________

Suffix ___________________________ Gender ___________________________

Previous (other) name ___________________________ LSAC account number ___________________________

**Demographic Data**

Florida Coastal School of Law is an equal opportunity employer and educator which does not discriminate based upon national origin, race, religion or ethnicity. Various governmental and non-governmental regulations require us to gather certain demographic data, but your provision of this data is optional. Your decision not to respond to requests for information about your national origin, race, religion or ethnicity will not affect the application in any way.

Please check all that apply:

___ American Indian/Alaskan Native
___ Asian
___ Black/African American
___ Hispanic Latino
___ Native Hawaiian/Other Pacific Islander
___ Puerto Rican
___ White Caucasian
___ Decline to Indicate

For U.S. Residents/Citizens—Current status:

___ US Citizen
___ US Permanent Resident
___ Non-Resident Alien

Visa/SEVIS number: ____________________________________________________________

Permanent resident number: ______________________________________________________

Permanent city: ________________________________________________________________
Demographic Data continued

Permanent state/province:
____________________________________________

Permanent country:
____________________________________________

Native language:
____________________________________________

English Proficiency

Note: The profession of Logistics and Transportation is an international one, and we encourage international students to apply, even if they have limited proficiency in English. It is our philosophy that improvements in technology and communications, including translation programs and other language services, will make language barriers easier to overcome in the future. Our professors are primarily interested in the quality of thought expressed by students for whom English is a second language, and not their ability to express those thoughts in grammatically correct English.

We ask students for whom English is their second language to provide us with some information about their English proficiency so we can judge whether they can fully understand the instruction we provide.

If you have taken the TOEFL or IELTS within the past two years, please request that the score be reported to LSAC. If English is your second language, you must submit either a TOEFL or IELTS score unless one of the exceptions below applies:

• You are a graduate of a law school located in a country where English is an official language.
• You are a graduate of an undergraduate or non-law graduate degree program in a country where English is an official language. If you fall into this category, Florida Coastal Logistics and Transportation Program may, at its discretion, require that you conduct a phone or online interview with Prof. Rod Sullivan, Graduate Programs Director.

Have you obtained a law degree from an institution in a country where English is an official language?

____ Yes
____ No

Have you taken the TOEFL or IELTS exam within the past two years?

____ Yes
____ No

Have you obtained an undergraduate degree or non-law graduate degree from an institution in a country where English is an official language?

____ Yes
____ No
## Contact Information

### Current Address

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### Other Contact Information

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Florida Coastal School of Law can send text messages to my mobile phone

____ Yes
____ No
# Education

List ALL educational institutions attended.

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- Graduate  
- Law  
- Other Post Graduate

Institution name: 

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Have you ever attended any law school?  
- Yes  
- No

Did you leave the law school under less than good standing?  
- Yes  
- No

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

---

## Employment

List all employment including internships.

Employment type:  
- Full-time  
- Part-time  
- Internship  
- Unpaid Internship

Employer: 

Position:  
- Country: 

Hours per week:  
- State/Province: 

Start date:  
- City: 

End date:  

Reason for leaving: 

---
Employment continued

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer

Position  ____________________________________________________________________________

Country

Hours per week  _________________________________________________________________________

State/Province

Start date

City

End date

Reason for leaving  ___________________________________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer

Position  ____________________________________________________________________________

Country

Hours per week  _________________________________________________________________________

State/Province

Start date

City

End date

Reason for leaving  ___________________________________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer

Position  ____________________________________________________________________________

Country

Hours per week  _________________________________________________________________________

State/Province

Start date

City

End date

Reason for leaving  ___________________________________________________________________

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

___________________________________________________________________________________

___________________________________________________________________________________

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Military

Have you served or are you now serving on full-time, active US military duty?
   ___ Yes
   ___ No

Date of entrance (month/year) ______________________

Date of discharge (month/year) ______________________

Rank ______________________

Expected military reserve or National Guard status during law school
   ______________________

Branch ______________________

Discharge type ______________________

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?
   ___ Yes
   ___ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

Character & Fitness

If your answer is "Yes" to any question, explain in a separate electronic attachment that includes all relevant information, including dates.

Disciplinary Record: Have you ever been the subject of a disciplinary investigation or action under an honor code, student conduct code, or any other disciplinary code, at any post-secondary educational institution you have attended? If your answer is "yes," attach an explanation on a separate attachment, including dates.
   ___ Yes
   ___ No

Have you ever been arrested, detained or restrained, taken into custody, accused formally or informally of a violation of law or ordinance? You should disclose each instance even though the charges may have been dismissed, or you were acquitted, adjudication was withheld, or a conviction was reversed, set aside, or vacated. Minor traffic citations that did not involve alcohol or drugs and did not result in a jail sentence, suspension, or revocation of a driver's license, or a fine of less than $200 do not need to be reported. If your records have been expunged or sealed pursuant to applicable law, you are not required to answer "yes" to this question with respect to that particular charge. It is your responsibility to know whether your records have been expunged or sealed pursuant to applicable law. If your answer is "yes," explain in a separate electronic attachment that includes all relevant information.
   ___ Yes
   ___ No
Character & Fitness continued

Are there any charges of violating the law currently pending against you? If your answer is “yes,” explain in a separate electronic attachment that includes all relevant information.

- Yes
- No

Have you ever been subject to a military disciplinary action, including non-judicial punishment or involvement in a formal court martial proceeding, as part of any military service or disciplinary action with respect to any professional license you hold or have held? If your answer is “yes,” explain in a separate electronic attachment that includes all relevant information.

- Yes
- No

Have you ever been subject to discipline with regard to your law or other professional license, or have you ever been denied admission to practice law in any jurisdiction? If your answer is “yes,” explain in a separate electronic attachment that includes all relevant information.

- Yes
- No

Bar Memberships

List all jurisdictions where you are currently a member of the bar:

List professional associations or certifications related to logistics and/or transportation:

Technology Skills

Are you proficient in using a computer?

- Yes
- No

Are you proficient in navigating the Internet?

- Yes
- No

Have you ever taken an on-line course?

- Yes
- No

If yes, did you have a positive experience in this course?

- Yes
- No
Technology Skills continued
If no, please explain:

Application
Please select the program for which you are applying:
____ Logistics/Transportation LL.M.
____ Certificate for Lawyers
____ Certificate for Non-Lawyers

Please select the session for which you are applying:
____ Session I: Begin on May 6, 2013
____ Session II: Begin on July 1, 2013

Please indicate whether you are applying for the Full-time or Part-time program:
____ Full Time
____ Part Time

If applicable, which one of the following Internet sources prompted you to apply to Florida Coastal?
____ LSAC Website
____ Florida Coastal Website
____ ABA Website
____ Other website
____ Florida Coastal email
____ N/A

If applicable, which of the following print sources prompted you to apply to Florida Coastal School of Law?
____ Florida Coastal Publication
____ Other Advertisement
____ News Story
____ US News & World Report
____ ABA-LSAC Official Guide
____ Princeton Review
____ N/A
Application continued

If applicable, who referred you to apply to Florida Coastal?

___ Alumni
___ Florida Coastal Faculty Member
___ Relative
___ Admission Recruiter
___ Legal Professional
___ Pre-Law Advisor
___ Current Student
___ Client
___ Professional Organization
___ N/A

If applicable, what event prompted you to apply to Florida Coastal?

___ LSAC Forum
___ Law School Fair
___ International Forum
___ N/A

Certification

By signing this application or transmitting it electronically, I certify that the information herein is complete and accurate, and that I will notify the School of Law of any subsequent changes, even if such changes occur after I have completed this application or enrolled. If accepted, I agree to abide by the policies, rules and regulations of Florida Coastal School of Law. I understand that failure to provide full and accurate information may result in denial of admission and, if discovered after admission, in disciplinary action, including dismissal or degree revocation.

Applicant's Name

__________________________________________________________________________

Date

__________________________________________________________________________