Baypine Building Evacuation Plan

Baypine Road

East Collection Point
@ East end of parking lot near parking garage

North Collection Point
@ Gazebo next to FDIC Building

South Collection Point
@ Gazebo next to Art Institute

First Floor

Lake
**FCSL Fire Drill/Evacuation Procedure**

*Everyone in the building must evacuate upon hearing the alarm.*

**Building Evacuation Procedure**

- Terminate class or study activity.
- Move to closest stairwell or exit.
- Do not use elevators.
- Exit in an orderly and efficient manner.
- Walk to collection point designated for each exit.
- Wait for ALL CLEAR from Security to return to building.

**NOTE:**

- People with disabilities or injuries will be assisted from building by Security.
- People with disabilities or injuries should remain inside the closest stairwell to meet Security.*
- Security will “sweep” each floor and assist those needing help in exiting.
- Do not attempt to go up stairs to exit. In library, use emergency exit doors on each floor.
- Do not pack up belongings; evacuate immediately.
- Do not go to car or attempt to leave.
- Do not congregate in parking garage.
- Security will release people from each collection point when ALL CLEAR is given.

* Baypine Building only