

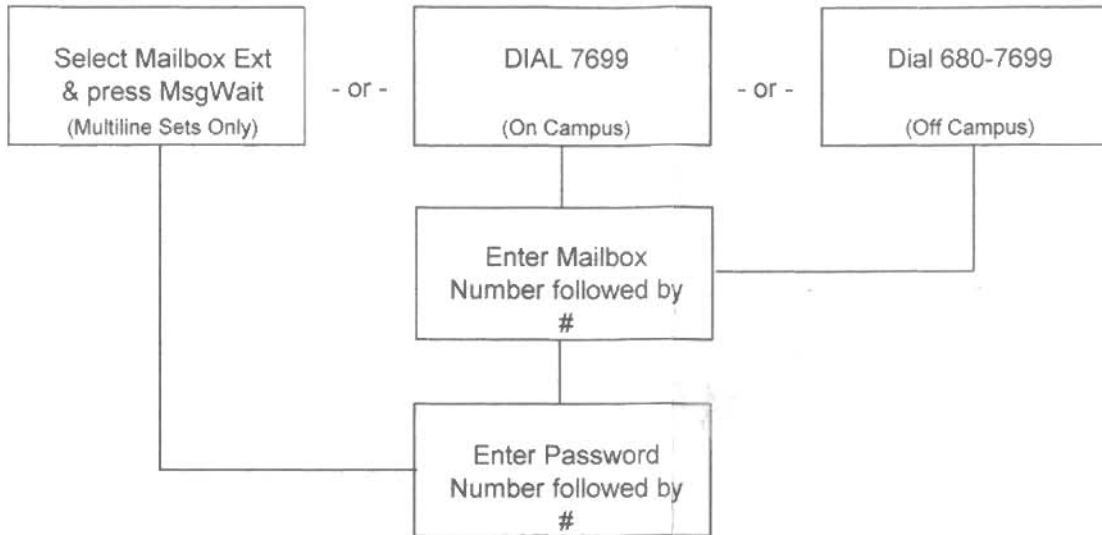
Florida Coastal School of Law

Meridian Mail

Logon

70 Tagging Messages

- 1 Urgent
- 4 Private
- 5 Acknowledgement
- 6 Time Delivery



Express Messaging



Enter recipient's mailbox number followed by #.

Record message after the tone, hang-up when finished or press # for options.



- 1 Back 5 secs
- 2 Play Msg
- 3 Fwd 5 secs
- 4 Prev msg
- 6 Next msg
- 9 Call Sender
- 71 Reply
- 72 Play Envelope
- 73 Fwd msg
- 76 Delete/Restore
- # Pause

- Enter mailbox number then #, add another mailbox # or enter a second # to end the list
- If you have a Distribution List # then you can enter that number instead of a mailbox # and then #.
- 5 Record
- # When finished
- 70 Tag msg
- 79 Send
- 76 Delete

- 1 Operator Assist Number
- 2 Remote Notification Service
- # Exit

- 1 External greeting
- 2 Internal greeting
- 3 Temporary greeting
- 2 Review greeting
- 76 Delete greeting
- 5 Record greeting
- # Stop recording
- 4 Exit
- Expiry date: Press 9 Follow prompts.

Preferred method over simply hanging up.

- # Exit w/o change
- Enter new password followed by #
- Repeat new password followed by #
- Enter old password followed by #
- Note: Passwords are 5 to 16 digits in length.

- Enter 1-9 to id dist. list number.
- 2 Check list
- 5 Compost list by entering each mailbox number followed by #

- Enter mailbox number followed by #
- 5 Record name
- # End record
- 4 Exit

For Help Press



(star)